

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
LIAISON COMMITTEE MINUTES**

Regular Meeting.....September 21, 2016

Location .....6900 Atmore Drive, Richmond, Virginia

Presiding.....Sheriff Gabe Morgan, Acting Chairman

Present..... John F. Anderson, Board of Corrections  
Ann Gardner, Board of Corrections  
Colin P. O'Dawe, Board of Corrections  
Phyllis Randall, Board of Corrections  
Bobby Vassar, Board of Corrections  
Tim Trent, Blue Ridge Regional Jail  
Matt Marsteller, Blue Ridge Regional Jail  
Josh Salmon, Blue Ridge Regional Jail  
David A. Hackworth, Chesapeake Sheriff's Office  
John Jenkins, Fauquier Adult Detention Center  
Bill Wilson, RSW Regional Jail  
Paul Perry Peumansend Creek Regional Jail  
Jamie Pham, Vectre Corporation  
Katy Evans, Richmond Times Dispatch  
Robyn deSocio, State Compensation Board  
Bob Casey, Compliance and Accreditation Unit, Department of Corrections  
James Bruce, Policy and Initiatives Unit, Department of Corrections  
Rebecca Hancock, Policy and Initiative Unit, Department of Corrections  
Donna Foster, Liaison Support, Department of Corrections

The meeting was called to order at 9:41 a.m. and Sheriff Morgan welcomed all attendees.

**I. Committee Chairman**

Sheriff Morgan called for a motion to approve the September 21, 2016 agenda.

Upon a **MOTION** and duly seconded, the September 21, 2016 agenda was unanimously **APPROVED**.

Sheriff Morgan called for a motion to approve the July 20, 2016 minutes.

Upon a **MOTION** and duly seconded, the July 20, 2016 minutes were unanimously **APPROVED**.

II. **Funding and Budget Issues (Ms. Robyn deSocio, State Compensation Board)**

Ms. deSocio reported on Budget and Funding Issues. She advised that salary increases planned for FY17 were contingent upon revenues, which were not met, therefore, pay raises will not move forward. Additional action will be required by the legislature for these pay increases to occur. No other trigger will reinstate the increases without action by the legislature. The compression increases for jail staff were contingent upon revenues as well and will not go forward without action by the legislature. In the meantime, the Compensation Board will continue to identify time of service for jail staff to improve the data in the event future compression-based raises are approved. New funding for the Master Deputy program was also contingent upon revenues and will not go forward.

The Compensation Board has formed a stakeholder group to look at the current liability insurance program that is provided through the Division of Risk Management. They are reviewing alternative options. The VML Insurance Programs and the Virginia Association of Counties Risk Pool have expressed interest in participating in this process. There are representatives from the Virginia Sheriffs' Association and the Virginia Association of Regional Jails participating in the stakeholder group. The next meeting is scheduled for next week and they will wrap up the meetings over the next few months with a report to the legislature on December 1, 2016. The annual budget request process has not yet begun and is not likely to begin until there is a better handle on the revised forecast. Ms. deSocio may be able to report more regarding the budget during the next meeting, in October.

Ms. Randall expressed concern over the budget reductions since corrections had so many cuts during the last budget reduction. She emphasized the willingness of the members of the Board of Corrections to lobby the legislature to spare corrections from the hardest impacts again. Additionally, adding that the sheriffs (and superintendents) are shouldering the heaviest burdens in the community, including the provision of mental health and medical services. She stated that she has reached out to the administration of the Board of Corrections and has received no response.

Ms. deSocio noted that the Compensation Board has requested additional positions when needed, reallocated positions to the facilities in the greatest need and reallocated positions to facilities experiencing over 100% overcrowding. With current staffing levels, those facilities that are significantly overcrowded are staffed almost fully at the level prescribed by the staffing standards through the Compensation Board. The Board is now focusing on overcrowding staff needs in the 40-100% overcrowded jails that have not been addressed by the legislature over the last 15 years.

III. **Prison/Local Jail Population Report and Jail Construction Update – Mr. Bob Casey**

Mr. Casey reported that the Central Virginia Regional Jail's renovation area is complete and he is awaiting the reimbursement package. Chesapeake City Jail's expansion groundbreaking was on August 29, 2016 and expected completion is due January 2018. Hampton Roads Regional Jail security upgrades were completed in August and he is awaiting their reimbursement package as well. Construction of the new intake area in the Newport News Public Safety Building is expected to be completed in mid-October 2016. Pamunkey Regional Jail's twelve bed addition was completed on September 6, 2016. Southampton Jail Farm's dining hall completion is expected by the end of this month. Piedmont Regional Jail is undergoing a changeover from a jail board to a jail authority which will take 30-60 days. This has delayed the design of a new intake, with an anticipated pushback of the completion date of June 2018. Prince William-Manassas Regional Jail's phase II expansion was submitted for review on July 22, 2016 and an anticipated completion is expected in August 2019.

IV. **Offender Management Service Update - Mr. Jim Parks**

Mr. Parks did not attend the Liaison Committee meeting but Sheriff Morgan reported the out-of-compliance numbers are 4,508, which is an increase of 135 from the July meeting. There are currently 344 beds off-line at Keen Mountain Correctional Center while the facility undergoes a renovation.

V. **Other Business**

None

I. **Other Comments**

There being nothing further, by **MOTION** duly made and seconded, the meeting was **ADJOURNED**.